

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF EDUCATION
NEWARK VALLEY CENTRAL SCHOOL DISTRICT
May 8, 2023**

The Newark Valley Central School District Board of Education met in regular session at 5:38 p.m. Susan Watson led the Pledge of Allegiance. The following Board Members were in attendance: Randal H. Kerr, Susan Watson, James Phillips, Lisa Jensen and Stuart Wandell. Board Members Anthony Tavelli and Sarah Hines were absent. The following school personnel were in attendance: Todd Schaffer, Ji Katchuk, Greg Asfoury, Robert Rodgers, Ed Mertson, Valerie Murtha, Jolynn Thompson, Theresa Asfoury and Tina Engelhard. There were two (2) guests.

ATTENDANCE

Presentation: None.

Privilege of the Floor: None.

Motion by S. Watson, and seconded by J. Phillips, for approval of the Regular Meeting and Executive Session Minutes of April 18, 2023 and the Special Business Meeting of May 2, 2023.

MINUTES

Vote: 5 Yes 0 No 2 Absent Motion carried.

Interim Superintendent's Report: State Budget Overview: Interim Superintendent Schaffer stated the NYS Budget was signed on May 5, 2023. Foundation Aide will once again be fully funded. Monies are in the budget of school lunches, but it is anticipated only one-quarter of schools will qualify. Discussions followed. **Snaps Shots of Success:** Mr. Mertson wished the Tennis Teams good luck at IACs this evening and then Sectionals on May 11, 2023. Karli Berghorn and Katie Berghorn are this year's Valedictorian and Salutatorian, respectively. They are a good representation of the school. Mr. Rodgers stated Grandparents' Day is May 12, 2023. Mr. Asfoury stated the Washington DC trip will be June 1 and June 2, 2023.

Instructional: Valerie Murtha, Director of Data and Instructional Progress and Jolynn Thompson, Instructional Support provided curriculum updates where the focus has been on math at all grade levels and the writing revolution strategy. Talking points were on measurements, test scores aligned to standards, foundational skills, structured writers, reading/reading-based programs, next steps (resources, professional development, book studies in other content areas) as well as shortages in substitute teachers.

New Business:

Motion by L. Jensen, and seconded by S. Watson, for approval of resolutions 5-23-G1, 5-23-G2, 5-23-G3, 5-23-G4, 5-23-G5, 5-23-G6, 5-23-G7, 5-23-G8, 5-23-G9 and 5-23-G10

5-23-G1

Upon the Recommendation of the Interim Superintendent, and on motion of L. Jensen, seconded by S. Watson, it is RESOLVED that the Board of Education of Newark Valley Central School District participate in Cooperative Bidding for the following bids with other school districts in New York State:

**APPR COOP BIDDING
PARTICIPATION**

- Grocery – once per school year (2023-2024)
- Paper Products – twice per school year
For 2023 – July 1, 2023-December 31, 2023
For 2024 – January 1, 2024-June 30, 2024
- Meat/Cheese/Dairy – every four months
For 2023 - July 1, 2023-October 31, 2023
For 2023-2024 – November 1, 2023-February 28, 2024
For 2024 – March 1, 2024-June 30, 2024
- Processing of U.S.D.A. Commodities – once per school year (2023-2024)
- Milk Products - once per school year (2023-2024)
- Ice Cream & Other Frozen Desserts – once per school year (2023-2024)
- Bread Products – once per school year (2023-2024)
- Small Wares – once per school year (2023-2024)
- Geographical Preference For Fruit/Vegetable – once per school year (2023-2024)
- Breakfast Bagged Meals– once per school year (2023-2024)
- Vending Drinks – once per school year (2023-2024)
- Produce – once per school year (2023-2024)

BE IT FURTHER RESOLVED, that Annie Hudock, Director of Food Services, Broome Tioga BOCES, or Designee be designated to receive and open said bids and

**APPR COOP BIDDING
PARTICIPATION (CONT)**

BE IT FURTHER RESOLVED, that the Board of Education of Newark Valley Central School District reserves the right to accept or reject any or all bids.

**ACCEPT BID-
COMMODITY
PROCESSED FOODS**

5-23-G2

RESOLVED, Upon the Recommendation of the Interim Superintendent of Schools, That the Board of Education hereby accepts the bid for Commodity Processed Food for July 1, 2023 through June 30, 2024 from National Food Group, Nardones, Red Gold, Richs, Maid Rite, Land O Lakes, Pierce, Rich Chick's, Yang's 5th Taste, Tyson, Michael Foods, High Liner, McCain, Zee Zee's, Wild Mike's, Conagra, J.T.M., Smuckers.

**APPR DEFINITION OF
LEAVE YEAR UNDER
FAMILY MEDICAL
LEAVE ACT**

5-23-G3

On motion of L. Jensen, seconded by S. Watson, the Board of Education hereby approves that for Family and Medical Leave Act purposes, a year is defined as any 12-month period counting backwards from the date of the Family and Medical Leave Act request.

**APPR APPT-ELECTION
INSPECTORS**

5-23-G4

RESOLVED, Upon the Recommendation of the Interim Superintendent of Schools, That the Board of Education hereby approves the appointment of the following Election Inspectors for the School District Meeting on Tuesday, May 16, 2023:

Pamela Budney
Loretta Husner
Ellen Snapp

Tina Engelhard
Tracy Keener
Karen Umiker

Jessica Fitzgerald
Dawn Olson

Jerusha Fitzgerald
Cheryl Robinson

**APPR 2023-2024 BASE
CONTRACT-BT BOCES**

5-23-G5

Be it RESOLVED that the Board of Education of the Newark Valley Central School District will participate in the attached services during 2023-2024 to the extent indicated. The Board of Education agrees to pay Broome-Tioga BOCES the charges identified on the base contract according to the schedule as determined by Broome-Tioga BOCES. Also, be it resolved that payments on supplemental contracts will be implemented by the district in accordance with the Broome - Tioga BOCES requirements.

**ACCEPT DONATION-
VISIONS FEDERAL
CREDIT UNION**

5-23-G6

RESOLVED, Upon the Recommendation of the Interim Superintendent of Schools, and on motion of L. Jensen, seconded by S. Watson, the Board of Education hereby accepts the generous donation from Visions Federal Credit Union in the amount of \$453.55 to be used by the High School toward purchasing of social skills development supplies.

**ACCEPT DONATION-
VISIONS FEDERAL
CREDIT UNION**

5-23-G7

RESOLVED, Upon the Recommendation of the Interim Superintendent of Schools, and on motion of L. Jensen, seconded by S. Watson, the Board of Education hereby accepts the generous donation from Visions Federal Credit Union in the amount of \$420.95 to be used by the High School toward purchasing of resin printer and fluid.

**APPR 2022-2023 HEALTH
& WELFARE SRVCS
CONTRACT-UNION
ENDICOTT CSD**

5-23-G8

RESOLVED, Upon the Recommendation of the Interim Superintendent of Schools, That the Board of Education hereby approves the contract for 2022-2023 with the Union Endicott Central School District for Health & Welfare Services in the amount of \$1,158.00.

**APPR 2022-2023 HEALTH
& WELFARE SRVCS
CONTRACT-ITHACA
CSD**

5-23-G9

RESOLVED, Upon the Recommendation of the Interim Superintendent of Schools, That the Board of Education hereby approves the agreement for 2022-2023 school year with the Ithaca City School District for Health & Welfare Services in the amount of \$908.76.

**APPR ARCHITECT &
ENGRG SRVCS AGREE-
MENT BETWEEN
KEYSTONE ASSOC AND
NVCS& AUTH BOARD
PRESIDENT TO SIGN**

5-23-G10

RESOLVED, on motion of L. Jensen, seconded by S. Watson, That the Board of Education hereby approves the Architect and Engineering Services Agreement between Keystone Associates Architects, Engineers & Surveyors, LLC and Newark Valley Central School District and authorizes the Board of Education President to sign.

Vote: 5 Yes 0 No 2 Absent Motion carried.

Personnel:

Motion by S. Watson, and seconded by J. Phillips, for approval of resolutions 5-23-C1 and 5-23-C2

5-23-C1

RESOLVED, Upon the Recommendation of the Interim Superintendent of Schools, That the Board of Education hereby approves the appointment of Charles Schneider, Long-Term Substitute Teacher-Special Education (certified), effective January 30, 2023, through June 30, 2023 (vice: C. Barnes Leave).

**APPR APPT-LONG-
TERM SUB TEACHER-
SPECIAL EDUCATION**

5-23-C2

RESOLVED, Upon the Recommendation of the Interim Superintendent of Schools, That the Board of Education hereby approves the appointment of Samantha Schaffer, Substitute Teacher (uncertified), effective May 15, 2023 pending acceptable fingerprinting.

**APPR APPT-SUB
TEACHER**

Vote: 5 Yes 0 No 2 Absent Motion carried.

Personnel:

Motion by S. Wandell, and seconded by J. Phillips, for approval of resolutions 5-23-NC1, 5-23-NC2, 5-23-NC3, 5-23-NC4 and 5-23-NC5

5-23-NC1

RESOLVED, Upon the Recommendation of the Interim Superintendent of Schools, That the Board of Education hereby approves the probationary appointment of Chad Burkholder, Custodial Worker, effective May 9, 2023 through May 8, 2024. (vice: J. Wheeland resignation)

**APPR PROB APPT-
CUSTODIAL WORKER**

5-23-NC2

RESOLVED, Upon the Recommendation of the Interim Superintendent of Schools, That the Board of Education hereby approves the appointment of Wendy Hoaglin, Substitute Teacher Aide (Classroom, Special Education, Cafeteria, Computer Lab), effective May 9, 2023.

**APPR APPT-SUB
TEACHER AIDE (CLASS,
SPEC ED, CAFETERIA,
COMPUTER LAB)**

5-23-NC3

RESOLVED, Upon the Recommendation of the Interim Superintendent of Schools, That the Board of Education hereby accepts the resignation of Ellen Snapp, Office Specialist I, effective July 5, 2023.

**ACCEPT RESIGNATION-
OFFICE SPECIALIST I**

5-23-NC4

RESOLVED, Upon the Recommendation of the Interim Superintendent of Schools, That the Board of Education hereby accepts the resignation of Omar Sanchez, Custodial Worker, effective May 17, 2023.

**ACCEPT RESIGNATION-
CUSTODIAL WORKER**

5-23-NC5

RESOLVED, Upon the Recommendation of the Interim Superintendent of Schools, That the Board of Education hereby approves the appointment of Dennis Stanton, Substitute Custodial Worker, effective May 9, 2023.

**APPR APPT-SUB
CUSTODIAL WORKER**

Privilege of the Floor: None

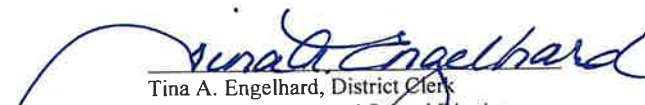
Board Matters:

- **VOTE** on Budget, Propositions and Board Member Candidates, **TUESDAY**, May 16, 2023, Noon-8 p.m. in the High School Auditorium
- Board of Education Meeting, Monday, May 22, 2023, 5:30 p.m. in the Richard H. Kerr Board Room, High School

**SCHOOL BUDGET
VOTE-5/18/23 NOON-8:00
PM
NEXT BOE MTG-5/22/23**

Meeting adjourned at 6:24 p.m.

May 8, 2023


Tina A. Engelhard, District Clerk
Newark Valley Central School District